



CK.0000074055

REDESIGN

Your Library Website



NGUYỄN
C LIỆU

← Stacy Ann Wittmann and Julianne T. Stam →

REDESIGN YOUR LIBRARY WEBSITE

**Stacy Ann Wittmann
and Julianne T. Stam**



An Imprint of ABC-CLIO, LLC
Santa Barbara, California • Denver, Colorado

Copyright © 2016 by Stacy Ann Wittmann and Julianne T. Stam

All rights reserved. No part of this publication may be reproduced, stored in a retrieval system, or transmitted, in any form or by any means, electronic, mechanical, photocopying, recording, or otherwise, except for the inclusion of brief quotations in a review, without prior permission in writing from the publisher.

Library of Congress Cataloging-in-Publication Data

Names: Wittmann, Stacy Ann, author. | Stam, Julianne, author.

Title: Redesign your library website / Stacy Ann Wittmann and Julianne T. Stam.

Description: Santa Barbara, California : Libraries Unlimited, an imprint of ABC-CLIO, LLC, [2016] | Includes bibliographical references and index.

Identifiers: LCCN 2015043492 (print) | LCCN 2016005131 (ebook) |

ISBN 9781440838569 (paperback : acid-free paper) | ISBN 9781440838576 (ebook)

Subjects: LCSH: Library Web sites—Design. | Library Web sites—United States—Case studies. | BISAC: LANGUAGE ARTS & DISCIPLINES / Library & Information Science / Administration & Management.

Classification: LCC Z674.75.W67 W58 2016 (print) | LCC Z674.75.W67 (ebook) | DDC 006.7—dc23

LC record available at <http://lcn.loc.gov/2015043492>

ISBN: 978-1-4408-3856-9

EISBN: 978-1-4408-3857-6

20 19 18 17 16 1 2 3 4 5


This book is also available on the World Wide Web as an eBook.
Visit www.abc-clio.com for details.

Libraries Unlimited

An Imprint of ABC-CLIO, LLC

ABC-CLIO, LLC

130 Cremona Drive, P.O. Box 1911
Santa Barbara, California 93116-1911

This book is printed on acid-free paper 

Manufactured in the United States of America

Stacy:

To Martha and Robert Wittmann, who reared me to believe that there is great empathy in the act of listening, and great wisdom to be found in the act of reading.

To Nora, I'm so glad you're my person.

To Julie, my partner in crime, marketing marvel, and dear friend, who encourages me to not be afraid to ask the tough questions and to expect an answer.

Julie:

To my husband Joe, who has been telling me for years that I should write a book, and who ended up having to put up with me doing only that for weeks on end. Thank you for always taking up the slack and for encouraging me in everything that I do.

To my parents, Bob and Mary, whose love and support have made everything I've achieved in life possible. Thank you for being wonderful role models.

To Jenny, my forever friend.

To Stacy, who is an inspiration to me as a librarian, as a manager, and as a mentor, and who is a great friend.

Contents

<i>Preface</i>	xi
<i>Acknowledgments</i>	xiii
Chapter 1: Introduction	1
Chapter 2: Why Does My Library Need a Website?	5
Resources	7
Chapter 3: Our Website	9
Chapter 4: Budget	15
Resource	19
Chapter 5: Timeline	21
Chapter 6: Understanding What You Want	25
Environmental Scan	25
Checking Your Site	27
Chapter 7: Who Does It?	31
You	31
Contracting with an Outside Developer	36
Ready-to-Launch Sites	38
Chapter 8: Anatomy of a Website	41
Header	41
Search Box	42
Navigation	42
Sidebars	43
Main Content Area	43
Headings and Headlines	45

Footer	46
Photos and Graphics	47
Chapter 9: Content	49
Required Content	50
New Services to Offer	51
Content Mapping	51
Keeping Content Dynamic	52
From Content to Design	52
Chapter 10: Design	53
Responsive Design	53
ADA Compliance and Accessibility	54
Navigation Design	56
Page Design—Wireframes and Templates	58
Branding	59
Iterative Design	60
User Experience Design	60
Resources	61
Chapter 11: Getting Staff Involved and the Style Guide	63
Establishing a Timeline for Launch	64
Website Style Guide	65
Writing for the Web	66
Writing Conventions	67
Writing Book Reviews	69
Page Layouts	71
Photos, Graphics, and Videos	74
Branding Elements	75
Site Navigation Structure	75
Custom Site Tools	76
General Information to Include	77
Resources	78
Chapter 12: Marketing	79
Community Demographics	79
Community Psychometrics	81
Creating a Marketing Plan for Your Website	82
Demos of the Site Out in the Community	82
Talking Points: What to Highlight about Your New Site	83
Giveaways	83
Recruiting Usability Testing Participants	85
Chapter 13: Launch	87
Test Your Responsive Design	87
Soft Launch	88

Responding to Comments	88
Hard Launch with Full Marketing Push	92
Chapter 14: Postlaunch and Usability Testing	95
Usability Testing	95
Website Analytics	100
Website Analysis as Part of Your Overall Communications Strategy	101
Resources	102
Chapter 15: What We've Learned	103
Interview Multiple Developers	103
Check Your Developer's References	104
Clearly Outline Expectations with Your Web Developer	104
Do Not Skip the Environmental Scan	104
Remember That Form Should Follow Function	104
Begin Fostering Staff Buy-in ASAP	104
Start the CMS Training Cycle Once You Decide on One	105
Go with Your Gut	105
Edit Mercilessly	105
Let It Go	105
Test Early and Often	106
Learn How Your Design Works	106
Resign Yourself to a Delayed Launch Date	106
Respond to All User Comments	106
Prepare Yourself for Negativity	107
Making Iterative Changes Is Key	107
Watch That Toddler Closely	107
Be Ready for the Terrible Twos	107
Take What You Find Helpful	108
<i>Afterword</i>	109
<i>Appendix</i>	111
<i>References and Additional Resources</i>	115
<i>Index</i>	117

Preface

In October 2013, we gave a presentation at the Internet Librarian Conference in Monterey, California, on the redesign of our library website. Shortly after arriving back home, we received an e-mail from our editor, Barbara Ittner, suggesting that we write a proposal for a book based on our presentation and our website redesign experience.

We had decided to propose a presentation for the conference on the entire design process of a library website because that had been the presentation we were looking for when we attended the conference the previous year. When we were looking for information, we would have been very happy to have found a book that detailed the entire process of redesigning a library's website and all that it entailed. Barbara convinced us that others could benefit from our experience, and we submitted our proposal. It was accepted, and the result is this book that you hold in your hands.

We hope that you find this book to be a valuable resource as you embark on your website redesign. We would love to hear how you used what you learned here. Please feel free to contact us and let us know.

Stacy Wittmann
swittmann@gmail.com

Julie Stam
juliestam67@gmail.com

Acknowledgments

While the two of us were the webmasters for Eisenhower Public Library District's website during the 2012–2013 redesign process, there are many Eisenhower staff members who participated in the process of designing and creating our website. When we say “we” did something in this book, we are most often speaking of our website committee and/or the staff members who worked on and continue to work on the library's website, not just the two of us. We wish to acknowledge all of their hard work and dedication to the project.

Special thanks go to Dan McPhillips, the current head of the reference department, who became one of the webmasters when Stacy became the library director, and Christopher Clark, web and graphic designer for the library. We appreciate their continued efforts to ensure that our virtual presence is an accurate representation of our organization.

Thank you.

Stacy Wittmann and Julie Stam

Introduction

When we set out to manage the redesign of our library's website, we did what most information professionals do—we started doing research. We searched for articles, books, and people who could help us determine where to begin, what sort of timeline to establish, what sort of budget to establish, and how to determine content and design. While we found a couple of extremely valuable resources, there were not a lot of guides out there for people like us, librarians who were put in charge of redesigning a public library website who had very little experience with the process. This book is intended to serve as at least a starting point for the process, a map that lays out your options and points out the potential pitfalls and landmarks along the way.

One of the things we hear all the time from people who have no idea what it means to work in a library is, “you must get to read all the time.” The likelihood is that if you are reading this book, you are a librarian and you know the sad truth. Librarians don't actually get a lot of time to read, at least not to read library-related materials.

One of our jobs in writing this introduction is to tell you why you should take precious time out of your day to actually read this book. Allow us to make the following case:

1. It's short. We know this is not a fascinating topic for most people, especially those people who are not web designers or architects by trade (which is why we assume you picked this book up in the first place). Therefore, we have done our best to make it as succinct and as helpful as possible. You are our people, we understand the limitations on your time, and we would rather you spend your non-work time relaxing with a beverage of your choice.
2. It not only lays out your options but also explains the time and budget commitments you will be making by deciding to redesign your website, as well as why you should do it. Again, we know your time is short and the